

MOAHEAD Board Meeting

MINUTES

DATE: 2-10-2010 TIME: 9:30 AM

LOCATION: VIA AUDIO/WEB CONFERENCE

ATTENDEES	Sharon Depperschmidt, Sue Matthews, Karen Blessman, Julie Edwards, Jennifer Argo, Kim Fernandes, Tabitha Haynes.
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Agenda topics:

BOARD POSITIONS

KIM FERNANDES

DISCUSSION		
	Resignation of Maureen Ottenlips, MOAHEAD Conference Co-chair.	
	Resignation of Karen Blessman, Secondary Outreach Committee.	
	Newsletter Editor Board position is currently open.	
CONCLUSIONS		
	Conference co-chair positions are board appointed positions. Consider nominees by April and/or Tall Oaks.	
	Consider combining Conference Co-Chair position with Newsletter Editor, or add Newsletter Editor position to web designer.	
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE
Contact interested parties for the Secondary Outreach Committee position	Kim Fernandes & Karen Blessman	TBD
Board members consider nominee(s) for Newsletter Editor and Conference Do-Chair position.	All Board Members	April 2010

TREASURER REPORT

SHARON DEPPERSCHMIDT

DISCUSSION		
	Treasurer report was emailed to the Board.	
	All Jane Jarrow audio-conference participants paid fees.	
CONCLUSIONS		
	Thank you for report.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	Sharon Depperschmidt	NA

AUDIO CONFERENCE(S)

KIM FERNANDES

DISCUSSION		
	Jane Jarrow audio-conference received positive survey responses; 16 audio conference participants. Uncertain who is presenting at Tall Oaks 2010.	
CONCLUSIONS		
	Discuss training interests from members at Tall Oaks meeting.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Contact Katheryne Staeger-Wilson regarding presentation	Tabitha Haynes	TBD
Discuss at Tall Oaks	Kim Fernandes	May 2010

SUB-COMMITTEES

KIM FERNANDES

DISCUSSION		
Reviewed committee charge.		
Committees on the MOAHEAD website.		
CONCLUSIONS		
Need to update committee charge and share with members.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Write up committee charge for each committee and share at Tall Oaks.	Committee Chair	May 2010
Post sub-committee charges on the website	Tabitha Haynes	Summer 2010

TRANSITION

SUE MATTHEWS & JULIE EDWARDS

DISCUSSION		
Reviewed flyer and contact list. Need Springfield area person.		
Julie Edwards was asked to present at St. Louis Community College's Wildwood campus.		
CONCLUSIONS		
Julie Edwards will present at St. Louis Community College's Wildwood campus with MOAHEAD paying for the training.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send flyer to ST. Louis area contacts.	Sue Matthews	TBD
MOAHEAD board & members identify contacts from around the state. At Tall Oaks conference see if board would like to research contacts and send the flyer.	All	April 2010
St. Louis Community College's Wildwood campus presentation	Julie Edwards	TBD
Contact a Springfield area person	Julie Edwards	TBD

SPECIAL NOTES	Next meeting: Tall Oaks 2010. 2010 Summer meeting: June 10-11, 9:00-2:00, OTC
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